New York City Transit

CORRESPONDENCE SHEET

(TY - data i godzina / date and time)

☐AM
☐PM _____ **20__**

From *(TY WYPELNIASZ - imie i nazwisko / name)* **Name** | Light Maintainer **Title** | *(TY)* **Pass Number**

Line *(TY - jesli dotyczy)* **Time** *(TY)* **Day of Week** *(TY)* **Date** *(TY)* **Minutes Detention** *(TY - jesli dotyczy)*

To: *PRZYKLAD: MS1 / Nadzorca / EXAMPLE: your supervisor*

Subject *PRZYKLAD: opoznienie pociagu, zgloszenie usterki itp. / EXAMPLE: train delay, defect report, etc.*

Signature: *(PODPIS - podpisz tutaj / sign here)*

DO NOT WRITE IN THIS SPACE

Reference copy pre-filled by MTA Work Log - get a fresh official form from twulocal100.org before submitting.